

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
***Special Meeting of the Board of Directors***

**MINUTES**  
***May 30, 2019***

**ROLL CALL**

Board Members Present: DeMonaco, Luth, Kreeger, Ramos-Evinger and Williams.  
Board Members Absent: None  
Board Member Williams left the meeting at 5:59pm.

**OPEN SESSION**

President DeMonaco called the Open Session to order.

**FLAG SALUTE**

John DeMonaco, Board President.

**INVOCATION**

Keith Roby, Fire District Chaplain.

**PRESENTATIONS/ANNOUNCEMENTS**

Introduction of new Firefighter Paramedics

Training Captain Wayne Fontes introduced the new Firefighter/Paramedics.

**PUBLIC COMMUNICATIONS**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

1. **2019-20 ORIGINAL BUDGET WORKSHOP**

Purpose is to conduct a 2019-20 Original Budget workshop to provide for budget input and direction to staff.

Finance Manager Heide provided a PowerPoint presentation of the 2019-20 Original Budget. He reported that the workshop objectives were to provide for interactive review and discussion; solicit public comment; and obtain direction from the Board.

Finance Manager Heide provided an overview of the Original Budget Development Process and the timeline.

Finance Manager Heide thanked Dawn Burns, Vicki Varnes, Christine Bunaguen and the Management Team in helping with the process of the Original Budget.

President DeMonaco requested any public comment on this agenda item.

There was no public comment.

President DeMonaco requested any Board comment on this agenda item.

Vice President Luth recommended having a possible workshop to provide an overview to the Board on pension liabilities in the late fall.

The Board of Directors participated in the workshop interactively with questions, and Finance Director Steve Heide and Accountant Dawn Burns provided clarifications.

RECOMMENDATION: It is recommended that the Board of Directors receive this budget input and provide direction to staff.

2. RETENTION OF AN INDEPENDENT INVESTIGATOR TO CONDUCT FACT-FINDING ON HOSTILE WORKPLACE CLAIMS

Purpose is for the Board of Directors to consider approving the attached Retention Agreement and Scope of Engagement Letter to initiate an independent, fact-finding investigation into allegations made by Fire Chief Shackelford, Board Member Williams, and members of District staff regarding a hostile work environment.

District Legal Counsel Isaac Rosen reported that during the April 10, 2019 Regular Board Meeting, a discussion was held among the District Board regarding the possibility of initiating an independent investigation in response to allegations that may constitute a hostile work environment for District personnel. He also reported that the independent investigator would review the factual veracity of allegations made and discussed during public Board Meetings over the last several months, including interactions between Board Member Williams and District staff, and Board Member Williams and Fire Chief Shackelford. District legal counsel Isaac Rosen reported that at the April 10, 2019 Regular Board Meeting, an ad hoc committee consisting of President DeMonaco and Vice President Luth was approved by full vote of the Board of Directors to engage and oversee an independent investigator, and to subsequently report back to the District Board on that investigator's conclusions.

District Legal Counsel Isaac Rosen provided copies to the Board of Directors for consideration of

the Retention Agreement and Scope of Engagement Letter to retain Debra L. Reilly, an attorney investigator, who would utilize her background as an employment law attorney to conduct an internal fact-finding investigation. He also reported that specifically, Ms. Reilly would conduct interviews and otherwise engage in legal services for the limited purposes of making factual findings regarding the veracity of 10 specific allegations that may constitute a hostile work environment for District personnel. District legal counsel Isaac Rosen reported that Ms. Reilly's compensation would be set at \$325.00 per hour, and is set forth in additional detail in the attached Retention Agreement.

District Legal Counsel Isaac Rosen further reported that Ms. Reilly would prepare a written report of her findings and factual conclusions to be mailed/e-mailed to Board President DeMonaco and Board Vice President Luth, who constitute the ad hoc committee regarding this investigation. He also reported that Ms. Reilly's written report would not include a legal conclusions regarding compliance by any involved individuals with District-adopted policies, or any state or federal laws or regulations that may be implicated by the allegations. However, the written report would also be provided to the District's General Counsel and/or outside legal counsel, who may provide legal advice and/or recommendations to the District on possible next steps. District legal counsel Isaac Rosen reported that the 10 specific allegations that Ms. Reilly would investigate are included within the attached copies that were provided on the Scope of Engagement Letter, which had been redacted to protect the privacy of involved District personnel. He also reported that Ms. Reilly would use the preponderance of evidence standard to determine whether it is more likely than not that each of the allegations contained in the Scope of Engagement letter occurred or did not occur.

**RECOMMENDATION:** It is recommended that the Board of Directors consider retaining Ms. Reilly as an independent attorney investigator to make factual findings regarding 10 specific allegations that may constitute a hostile work environment to be shared with the ad hoc committee approved to oversee this investigation.

President DeMonaco requested any public comment on this agenda item.

There was no public comment.

President DeMonaco requested any Board comment on this agenda item and stated that each Board Member would be allowed the opportunity to speak before opening up the item for any further Board Member comments.

Director Williams stated that he had a prepared statement and would read it and stated that he was not going to really comment any further.

Director Williams read the following statement:

The only thing I'd like to say is, having read that [Retention Agreement and Scope of Engagement Letter], it looked like, what I took out of the information that was given to the Board Members is: as long as it was against me, you would accept it, and if it wasn't against me, she'd move on.

But I'll read this. Okay, the scope of the investigations is supposed to be about hostile work environment. From a legal perspective, a hostile work environment contains discrimination based on gender, race, religion, age, orientation, disability, national origin, and etcetera. In other words, protected categories under the discrimination laws. If we had competent counsel, they would have made this clear. But unfortunately, we have incompetent counsel, Jeff Ballinger. The allegations in the document to Ms. Riley have nothing to do with discrimination based on any protected category. The actions described are not a hostile work environment, even if true. This investigation has nothing to do with hostile work environment, it's whether 'Winn said something we didn't like', or 'said something in a manner we didn't like.' And I'm not going to play along. I'm not going to participate in an investigation where the allegations have nothing to do with the stated scope of hostile work environment. This is a joke. It's a complete waste of taxpayer money to pay an attorney three hundred and twenty-five dollars an hour to determine if I said something critical of Tim Shackelford, which I have every right to do. In fact, that's exactly the role of Board Members that are doing their job: to oversee the department and the Chief. He's not immune from criticism, as he seems to believe. There was one amusing yet disturbing thing in allegation number four in the letter to Ms. Riley. It said "Chief Shackelford was frightened in a meeting that occurred on January 8, where there was a heated exchange" between myself and John DeMonaco. I will not deny there was yelling in that meeting, but John DeMonaco was an equal participant in the yelling. Tim Shackelford didn't say a word in that meeting. All of the discussion was between John DeMonaco and myself. If Tim Shackelford was frightened just from witnessing a heated exchange between two Board members, I am extremely concerned about his capacity to lead during a major incident without getting frightened. It makes me very concerned that this department is led by someone with such thin skin that frightens so easily. If we're going to do an investigation, let's be transparent. The agreement with Ms. Riley says her report is privileged and might never be disclosed to the public. Why not? So you can bury this one-sided investigation if the results aren't what you want? It also says she is not to make legal conclusion about whether, in her opinion, any of the allegations legally constitute hostile work environment. Why not? Of course, you know it's because there's nothing in the allegations that is remotely close to hostile work environment. The scope of the investigation is hostile work environment, so let's have Ms. Riley review the allegations, before she investigates, and give us a report on whether they even constitute hostile work environment if they are true. If it does not constitute hostile work environment, even if it's true, there's no reason to waste taxpayer money investigating. And let's make that report available to all the Board members and the public. Then we'll reconvene and see if there's a need to waste more taxpayer dollars investigating. Let's be transparent. If we're not going to do that, I'm not going to participate in this waste of taxpayer funds just because we have a Chief that incorrectly believes that any criticism of him creates a hostile work environment. He does not have the right to be free from criticism. That is all."

Director Ramos-Evinger stated that the Board has an obligation to the Chief and to staff to investigate any allegations of hostile work environment. She said she disagreed with the statement that our legal counsel is incompetent. She said that this issue is being viewed differently by Director Williams, and while she respects his views, the Board has an obligation to proceed with the investigation.

Vice President Luth stated that he agreed with Director Ramos-Evinger that the Board has an

obligation to the District, staff, and the public to ensure the work environment at the Fire District is appropriate and that there is no hostile workplace or that people are not feeling threatened or concerned in any way. He also stated that the investigator is being retained to prepare a report on certain activities and comments that have taken place and there will be no legal determinations. He also stated that there is a potential, based on comments and actions that have been observed, that we may have a hostile work place. He stated that the Board has an obligation to make a determination and take appropriate action. He stated that the investigator comes highly recommended and is an independent perspective with no relation to the Fire District. He stated that he was in favor of moving forward with the investigation.

President DeMonaco stated that this is not about a protected class, this is about our employees and the Board has an obligation to provide a safe work place. He stated that the allegations truly warrant an investigation and the Board has a responsibility to the employees and the public to seek the facts. He stated that the investigator has no connection to the Fire District. An investigation will be conducted and the facts presented to the Board. He stated that he is in favor of the investigation.

**Moved by Director Ramos-Evinger, seconded by Director Kreeger, carried by a 4-1 voice vote that the Board of Directors consider retaining Ms. Reilly as an independent attorney investigator to make factual findings regarding 10 specific allegations that may constitute a hostile work environment to be shared with the ad hoc committee approved to oversee this investigation.**

**AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger and Ramos-Evinger.**  
**NOES: BOARD MEMBERS: Williams.**  
**ABSTAIN: BOARD MEMBERS: None.**  
**ABSENT: BOARD MEMBERS: None.**

3. DISCUSSION OF BOARD MEMBER WILLIAMS' RECENT INTERACTIONS WITH DISTRICT STAFF, POSSIBLE FUTURE ACTION BY BOARD

Purpose is for the Board of Directors to discuss and consider Board Member Williams' recent interactions with District staff since February 20, 2019 when the Board adopted several motions placing certain procedural requirements on such interactions. The Board of Directors may move to take any such actions in light of those interactions, or provide further direction to District staff, up to and including bringing back a motion of censure based on Board Member Williams' conduct with District staff since February 20, 2019.

District Legal Counsel Isaac Rosen reported that the Board of Directors held a Special Board Meeting on February 20, 2019 to consider a resolution of censure against Board Member Williams, stemming from interactions between Board Member Williams and District staff in which Board Member Williams sought to use District resources in a manner which violated District policies.

District Legal Counsel Isaac Rosen reported that on February 20, 2019, the Board considered five motions based on Board Member Williams' past conduct with District staff. In addition to adopting Resolution No. 2019-05, a resolution of censure, the Board adopted several motions requiring that

Board Member Williams follow certain procedures when seeking to conduct District business with District staff. He also reported that the procedure set forth in these February 20, 2019 motions remain in effect until altered or rescinded by a vote of the District Board. The following motions were adopted by the Board at its Special Board Meeting on February 20, 2019:

1. Requirement for Board Member Williams to make an appointment with Fire Chief Shackelford in advance of meeting with any District staff, or before visiting any District facilities (motion carried by a voice vote of 4-1).
2. Requirement of a witness in attendance at all meetings between Board Member Williams and any member of the District staff, and allowing for a recording of these meetings with notice to all participating members (motion carried by a voice vote of 4-1).

District Legal Counsel Isaac Rosen reported that at its regular March 13, 2019 Board Meeting, the Board of Directors adopted several additional motions based upon Board Member Williams' past conduct with District staff, including removing Board Member Williams from all liaison and committee appointments and prohibiting travel, per diem compensation and reimbursements for meetings, conferences, seminars, training and education as outlined in Board Policy 1050.0 with the exception of Regular and Special Board Meetings and the CSDA Special District Leadership Academy (SDLA) (motion carried by a voice vote of 4-1). He further reported that these March 13, 2019 motions were re-taken and carried by a voice vote of 4-1 at the Regular Board Meeting on May 8, 2019 in response to a demand by Kyle Williams alleging a violation of the Ralph M. Brown Act.

District Legal Counsel Isaac Rosen further reported that at its regular May 8, 2019 Board Meeting, Board President DeMonaco asked Fire Chief Shackelford whether Board Member Williams had abided by the aforementioned Board-adopted directives regarding interactions with District staff, including making appointments with Fire Chief Shackelford in advance of any such meeting. He reported that Fire Chief Shackelford described two instances, on April 17, 2019 and April 22, 2019, in which he believed Board Member Williams had failed to abide by this direction by the District Board. He also stated that there have been additional instances where Fire Chief Shackelford has documented Board Member Williams' failure to abide by District Board directives in interactions with District staff, and reported that Fire Chief Shackelford was available to provide additional details during this May 30, 2019 Special Meeting agenda item.

**RECOMMENDATION:** It is recommended that the Board of Directors receive the summary of past actions as described within this staff report, and consider any additional actions in response to conduct between Board Member Williams and District staff that contravenes Board-adopted directives on such interactions. The Board may provide any further direction to District staff, up to and including requesting a resolution of censure against Board Member Williams to be voted on at a subsequent Board Meeting.

President DeMonaco asked Fire Chief Shackelford to provide additional details of Board Member Williams' failure to abide by District Board directives in interactions with District staff.

Before providing the additional details, Fire Chief Shackelford recommended that the Board consider placing an item on the June Board Meeting agenda to provide access to Director Williams to the Board office without an appointment, so that Director Williams could pick up and drop off mail. He also reported that Director Williams would have access to a computer and printer.

Fire Chief Shackelford reported that on February 27<sup>th</sup>, in violation of Board directive, Director Williams left a voice message for the Administrative Secretary asking for her to call him back to coordinate travel arrangement and attendance to upcoming events. Fire Chief Shackelford referenced and read an email pertaining to communication he had with Director Williams on the violation.

Fire Chief Shackelford reported that on March 20<sup>th</sup>, he received a voicemail from Director Williams asking him for his direct extension and also inquired about travel restrictions based upon the Board directive. Fire Chief Shackelford referenced and read an email pertaining to communication he had with Director Williams on the parameters set by the Board and staff's ability to interact with him with an additional witness present and recording the conversation making it difficult to have a phone conversation.

Fire Chief Shackelford reported that on March 28<sup>th</sup>, in violation of Board directive, Director Williams left a voice message for the Administrative Secretary asking for her to call him back regarding the Board invoice processing. Fire Chief Shackelford referenced and read an email pertaining to his communication with Director Williams on the violation.

Fire Chief Shackelford reported that on April 10<sup>th</sup>, prior to the Board Meeting, Director Williams advised Fire Chief Shackelford that he had a new iPad and required assistance in setting it up. Director Williams asked that Fire Chief Shackelford set up a meeting with staff for assistance. He also reported that Director Williams was contacted later to confirm the date set with staff for the iPad assistance.

Fire Chief Shackelford reported that on April 12<sup>th</sup>, in violation of the Board directive, there was a valid read from Director Williams FOB and he accessed the Southwest hall entrance of the administration building at 11:51 a.m. Fire Chief Shackelford was not contacted by Director Williams or made aware prior to his visit.

Fire Chief Shackelford reported that on April 17<sup>th</sup>, in violation of Board directive, during Director Williams' meeting with the IT Analyst for the iPad assistance, he believed Director Williams was recording the conversation without the IT Analyst being aware or without his permission. Fire Chief Shackelford also reported that when he approach the counter, Director Williams pointed out that he was being recorded. He also reported that Director Williams did not ask for consent; Director Williams just stated it as a matter of fact.

Fire Chief Shackelford further reported that on April 18<sup>th</sup>, in violation of Board directive, Director Williams left a voicemail for the Senior IT Analyst directly on his extension requesting a call back. Fire Chief Shackelford referenced and read an email pertaining to communication with Director Williams on the violation.

Fire Chief Shackelford reported that on April 22nd at 1:16 p.m., in violation of Board directive there was another entrance into the building with a reading from Director Williams' FOB. Fire Chief Shackelford also reported that a minute and a half later on April 22<sup>nd</sup>, Director Williams entered the temporary lobby, which was in the administration kitchen. Fire Chief Shackelford reported that Director Williams was at the counter requesting to see the Administrative Secretary without an advance appointment to drop off paperwork and would not leave the paperwork.

Fire Chief Shackelford reported that on May 13<sup>th</sup>, Director Williams was sent an email from District staff and was advised to make an appointment to drop off his bank statement for reconciliation purposes. Two days later on May 15<sup>th</sup>, in violation of Board directive, Director Williams came to Administration Headquarters without making an appointment and requested to speak with the Administrative Secretary or with the Clerk of the Board. Fire Chief Shackelford referenced and read an email pertaining to communication with Director Williams on the violation.

Fire Chief Shackelford reported that on May 16<sup>th</sup>, in violation of Board directive, Director Williams came to Administration Headquarters without making an appointment and requested to speak with the Administrative Secretary. Director Williams left a hand written note for the Administrative Secretary to let her know that he had documents regarding cost on his purchasing card and that he also needed to find out how to get paid for mileage. Fire Chief Shackelford referenced and read an email pertaining to communication with Director Williams on the violation.

Fire Chief Shackelford referenced and read an email pertaining to communication with Director Williams on his request for assistance on his reimbursement for mileage on May 20<sup>th</sup>.

Fire Chief Shackelford reported that on May 30<sup>th</sup>, in violation of Board directive, Director Williams left a voice message for the Administrative Secretary asking for her to call him back to confirm his RSVP to the Deputy Chief's retirement luncheon that would be held at Fire District Headquarters. Fire Chief Shackelford further explained that with the parameters set by the Board, it would be difficult to try and limit Director Williams' interaction with staff. He also reported that it could be difficult for Director Williams to attend and tape the potential interaction he may have with staff.

President DeMonaco thanked Fire Chief Shackelford for his report.

President DeMonaco reiterate that the Board took action that limited Mr. Williams' access to Administration so that the District could insulate District employees from the way Director Williams has allegedly treated them.

Director Williams made the following statement: Allegedly? I've got to get going. I've got a meal I've got to get too. I was supposed to be there at 6:00 p.m.

President DeMonaco stated that the record should reflect that Director Williams left the meeting.

Director Williams left the Board Meeting at 5:59 p.m.



President DeMonaco asked for Board Comments.

President DeMonaco stated that the Board has asked Director Williams to contact the Fire Chief via email for any staff support. He also stated that Director Williams is not being denied staff support. He also stated that Director Williams was asked to go through a process to limit his interactions with staff because his interaction with staff has not been good and the reason for the investigation. He also stated that Director Williams has not followed procedure and continues to go to staff and not the Fire Chief and he continues to access Administration. President DeMonaco stated that he believed it was the Board's duty and responsibility to protect staff from somebody they're very uncomfortable being around. President DeMonaco stated that Director Williams himself stated at a Board meeting that he is not liked by a lot of people because of his negative vibe and yet Director Williams doesn't understand why the Board is trying to protect staff from the interactions. President DeMonaco also stated that numerous incidents of violations were being brought before the Board where Director Williams continues to not contact the Chief; goes directly to staff, and leaves voicemail messages.

President DeMonaco asked the Board how they would like to handle the current violations and presented an option of consideration for an additional censure. President DeMonaco also stated his concern for Director Williams attending Deputy Chief Faherty's retirement luncheon which is a private event by invitation only.

Director Kreeger stated that he agreed with President DeMonaco's assessment of the situation. He stated that he is still hoping that Director Williams can demonstrate that he can simply follow some very basic rules for a period of time. He also stated that he would like to see him go a month or more with just simply following the rules. He also agreed that it might not be appropriate to have Director Williams attend the retirement party. Director Kreeger applauded Fire Chief Shackelford for making suggestions to try and alleviate some of this by proposing or implementing solutions to allow a mechanism to drop off and pick up documents from the Board office. Director Kreeger also stated that he would propose giving Director Williams access to the Board Member office and to the computer and printer since the access is now restricted to the rest of the building as long as it was for Board related Fire District business. Director Kreeger also stated that it may alleviate some of the issues taking place. He stated that he hopes Director Williams can be a productive member of the Board and said he was disappointed that Director Williams won't communicate with the Fire Chief directly as directed by the Board.

Director Ramos-Evinger stated that she was appalled that Director Williams would walk out of the Board Meeting stating his reason was for a meal at 6 p.m. She said she could understand other occasions such as family conflicts or graduations, but the Board was discussing Fire District business. She said she was also appalled at the disrespect demonstrated by Director Williams to give files to the Fire Chief by slapping them down in front of him before he left the Board Meeting. She stated that it was inappropriate and unprofessional. She also stated that she agreed that Director Williams should not be able to attend Deputy Chief Faherty's retirement. Director Ramos-Evinger also stated that she would think Director Williams would be on his best behavior because of the allegations and current investigation and follow directives and policy.

Vice President Luth stated the he would hope that Director Williams would be willing to participate in the investigation and use the opportunity to clear his name. He also commented on Director Williams' inappropriateness and lack of respect to walk out in the middle of the Board Meeting and how he threw papers at Fire Chief Shackelford. He also said that after witnessing what he saw at the Board Meeting, he agrees that Director Williams should not be allowed to attend Deputy Chief Faherty's event.

Vice President Luth asked Fire Chief Shackelford about the status of the mailboxes in the Board office.

Fire Chief Shackelford reported that the installation of the secure mailboxes had been installed in the Board Office. Fire Chief Shackelford also reported that he would place an item on the agenda for the June Board Meeting to seek approval for additional direction on Board office access.

President DeMonaco stated that Director Williams often parks at the Fire District parking lot. He also reported that, that same day, prior to Special Board Meeting on May 30th, a couple of employees were leaving Fire District Administration and Director Williams encountered those employees. He also reported that he had concerns with that and stated he would like to see a directive that if Director Williams encounters District staff they could disengage and refer him to the Fire Chief.

Vice President Luth was surprised that employees were encountered in the parking lot by Director Williams and agreed with President DeMonaco and stated that he would like for staff to know they could disengage.

Several Board Members stated that they wish they could do more to shield Fire Chief Shackelford from Director Williams' comments.

The Board of Director after some extensive discussion took the following action.

**Moved by Director Ramos-Evinger, seconded by Director Kreeger, carried by a 4-0 voice vote that the Board of Directors request for staff to prepare either an addendum or bring forth an additional Resolution of Censure to address Board Member Williams' failure to adhere to previous directives adopted by the Board and to restate the importance of adhering to those directives; to empower staff to disengage with Director Williams when impacted by Director William' in compliance with the directives previously adopted by the Board; and to restate the Fire Chief's authority to determine what constitutes interaction with Fire District staff and to restate the Fire Chief's authority to regulate and follow existing procedures.**

**AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger and Ramos-Evinger.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: Williams.**

**Moved by Director Ramos-Evinger, seconded by Director Kreeger, carried by a 4-0 voice vote that the Board of Directors authorization for Fire Chief Shackelford to disable all FOB access by Board Member Williams to the Fire District's Administrative Facility.**

**AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger and Ramos-Evinger.  
NOES: BOARD MEMBERS: None.  
ABSTAIN: BOARD MEMBERS: None.  
ABSENT: BOARD MEMBERS: Williams.**

**Moved by Director Kreeger, seconded by Director Ramos-Evinger, carried by a 4-0 voice vote that the Board of Directors Prohibition on Board Member Williams attending any event held at the Fire District's facilities that is not otherwise open to the public, unless Board Member Williams obtains clearance to attend the event from Fire Chief Shackelford prior to the event.**

**AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger and Ramos-Evinger.  
NOES: BOARD MEMBERS: None.  
ABSTAIN: BOARD MEMBERS: None.  
ABSENT: BOARD MEMBERS: Williams.**

**BOARD COMMENTS**

Fire Chief Shackelford publicly thanked the four Board Members at the meeting for the level of professionalism demonstrated. He also stated that he appreciated the ongoing support and providing him with the ability to take some actions and provide some barriers at Administration to protect our employees. He also stated that he appreciated the Board moving forward with the investigation and stated that he fully supports the investigation and the opportunity to clear his name.

President DeMonaco stated that he appreciated Fire Chief Shackelford's professionalism and all of staff's professionalism.

Director Kreeger stated that he hopes we can get to a point where we have a meeting where this isn't the recurring topic. He reported that he attended CSDA Legislative Days.

Vice President Luth stated that he appreciated staff assisting the Board to deal with these issues and hopes that staff knows that the Board is doing their best to alleviate the problems and to protect them.

The Board of Directors thanked staff for creating the Original Budget in a format that was easy to understand and follow.

**ADJOURNMENT**

President DeMonaco adjourned the meeting at 6:40 p.m. to a Regular Meeting of the Board of Directors

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of the Chino Valley Independent Fire District to be held on Wednesday, June 12, 2019 at 6:00 p.m. at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

APPROVED AND ADOPTED THIS 12th DAY OF June 2019.

  
Sandra Heney, Clerk of the Board

  
John DeMonaco, Board President